

APPENDIX C

Molly Shiells

From: SANGHA, Kuljit 8250 [REDACTED]
Sent: 01 June 2018 07:35
To: Licensing; Molly Shiells; Hannah Sweetman
Cc: 'Andrew Cochrane'; PASSARELLA, June 7494; Rory Cosgrove
Subject: Coach & Horses, Kneesworth Street, Royston SG8 5AA - Premises Licence Variation [OFFICIAL]

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Licensing,

I can confirm that Police have no objections to the amended application as per negotiated conditions below.

Regards

Kuljit

Kuljit Sangha

Mrs Kuljit Sangha

Police Licensing Officer for North Herts

Hitchin Police Station, College Road, Hitchin, SG5 1JX
[REDACTED]

From: Nikki Rennie [REDACTED] On Behalf Of Andrew Cochrane
Sent: 31 May 2018 16:09
To: licensing@north-herts.gov.uk
Cc: SANGHA, Kuljit 8250 [REDACTED]; Molly Shiells <Molly.Shiells@north-herts.gov.uk>
Subject: RE: Coach & Horses, Kneesworth Street, Royston SG8 5AA - Premises Licence Variation

Dear Sirs


Following discussions with the Police, we agree to a variation of the Premises Licence to incorporate the amendments proposed in an email of the 23 May 2018, a copy of which is below.

Should you require any further information please do not hesitate to contact us.

Yours faithfully

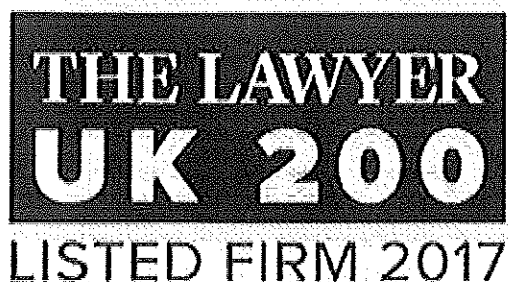
Andrew Cochrane

Andrew Cochrane
Chairman and Senior Partner

 Flint Bishop LLP St. Michael's Court, St. Michael's Lane,
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From: SANGHA, Kuljit 8250 [REDACTED]
Sent: 23 May 2018 15:07
To: Karen Cochrane
Subject: Coach & Horses, Kneesworth Street, Hitchin - Premises Licence Variation [OFFICIAL]

Dear Karen,

Last week I visited the Coach & Horses, Royston with the local Royston Safer Neighbourhood Sergeant. We spoke with Mr David Thake (DPS) regarding the premises licence variation. The discussion was around the variation, the current licensing conditions, door staff, refusals book, incident book and cctv. During our conversation Mr Thake confirmed that he was looking to extend the hours, we asked what exact times he was looking for and he confirmed a 2am licence. Mr Thake was asked what he meant by 2am, he confirmed close by 2am.

Based on my findings after my conversation with Mr Thake at length, below is the Police proposal with regard to the timings, that Mr Thake accepted. I also had an opportunity to take another look at the current premises licence conditions and have discussed this with Mr Thake especially the condition for cctv, where I advised Mr Thake I felt the current cctv conditions needed to be improved, due to a number of questions put to Mr Thake i.e. retaining period, who has access, being in working order, etc. Therefore I have put together cctv conditions and other conditions, see below.


- No change to proposed sale of alcohol hours for Monday, Tuesday, Wednesday, Thursday and Sunday: 11:00hrs – 00:00hrs.

- Sale of Alcohol: Friday and Saturday, Sunday Preceding a Statutory Bank Holiday, Christmas Eve and Boxing Day: 11:00hrs – 01:30hrs.
- No change to proposed hours premises open to the public for Monday, Tuesday, Wednesday, Thursday and Sunday: 08:00hrs – 00:30hrs.
- Hours Premises Open to the Public: Friday and Saturday, Sunday Preceding a Statutory Bank Holiday, Christmas Eve and Boxing Day: 08:00hrs – 02:00hrs.
- DPS / Premises Licence Holder will ensure that CCTV is installed, in working order and shall continually record whilst the premises is open to the public, both inside and outside the premises.
- DPS / Premises Licence Holder will ensure that viewable and un-edited copies of recordings from the CCTV system will be provided to Police no later than 24 hours after request.
- DPS / Premises Licence Holder will ensure that all CCTV recordings will be kept for a minimum of 28 days.
- DPS / Premises Licence Holder will ensure that the CCTV cameras cover key and vulnerable parts of the premises, including the entry and exit points to the premises.
- DPS / Premises Licence Holder will ensure that a minimum of two (2) persons, namely the owner/DPS and duty manager are fully trained to access and operate the CCTV system and download copies of any footage, upon request by Police Licensing Officer, Police Officers, Police Community Support Officers, Local Authority Licensing Officers and Trading Standards Officers. One of these persons will be at the premises at all times when the premises are open to the public.
- DPS / Premises Licence Holder will ensure that a minimum of two (2) SIA registered door staff are on duty from 21:00hrs until closing on Friday and Saturday.
- DPS / Premises Licence Holder will ensure that a refusals book is maintained and kept at the premises at all times.
- DPS / Premises Licence Holder will ensure that the refusals book will be made available for inspection upon request by Police Licensing Officer, Police Officers, Police Community Support Officers, Local Authority Licensing Officers and Trading Standards Officers.
- DPS / Premises Licence Holder will ensure that an incident book is maintained and kept at the premises at all times.
- DPS / Premises Licence Holder will ensure that the incident book will be made available for inspection upon request by Police Licensing Officer, Police Officers, Police Community Support Officers, Local Authority Licensing Officers and Trading Standards Officers.

Please don't hesitate to contact me if you wish to discuss this further.

Regards
Kuljit

Kuljit Sangha

Mrs Kuljit Sangha
Police Licensing Officer for North Herts
Hitchin Police Station, College Road, Hitchin, SG5 1JX


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